



**Minutes of Trinity Cathedral Vestry Meeting  
June 17, 2025 – 5:30 p.m.**

Present:

*Vestry Members:* Jeff Spiess, Sr. Warden; John Chapman; Kim DeNero-Ackroyd; Martin Hermes; Audrey Hudak; Cynthia Ries; Marilyn Valencia; Antoinette Ponzo

*Staff:* The Rev. Canon Adrienne Koch, Canon for Mission and Transformation

*Appointed Officers:* Melody Hart, Treasurer; Darrell Lausche, Clerk of Vestry

Absent: Beth Billings, Jr. Warden; Mark Biddlestone; Marie Curry; Diane Hexter; The Very Rev. Bernard Owens, Dean; Cheryl Williams, Director of Development and Community Programming

- The Vestry meeting was called to order at 5:35 p.m.
- Kim DeNero-Ackroyd led Vestry in the opening devotional.

Formation

- Senior Warden's Report – Jeff Spiess
  - Hunger Network Grant – The June 2025 grant payment will be the last payment that Trinity Cathedral will receive from the Hunger Network to support the hunger ministry. They have not received their payments from FEMA. Trinity Cathedral receives approximately \$450 a month through the grant.
  - Staff Concerns – Jeff reminded members of Vestry about the proper processes for addressing any concerns regarding staff members. Jeff invited private conversation if anyone has questions or concerns.

Fiduciary Work

- Adoption of Consent Agenda
  - May Meeting Minutes – **Jeff Spiess moved, “to adopt the consent agenda.” John Chapman seconded the motion. The motion passed unanimously.**
- Treasurer's Report

Melody Hart, Treasurer, shared the monthly Finance Committee report. Overall, Trinity Commons operations are better than the budget. Revenues are better than budget, due to outside events. Expenses are favorable. Utilities are over budget, mainly due to this past winter and heating needs.

Trinity Cathedral income is lower than budget. Grants are favorable. There have been no columbarium sales thus far in 2025. Operating expenses are favorable. Sabbatical allowances have caused clergy expenses to be above budget.

There are no issues with cash flows. Draws for capital are budgeted in August, with additional draws in September and January. The last two draws will not be taken unless needed and approved by Vestry.

- Cathedral Ministries Committee

Kim DeNero-Ackroyd provided an update on the Cathedral Ministries Committee. The committee has not met at the time of the Vestry meeting. John Chapman reminded Vestry to continue to elicit volunteers for coffee hour service, it will not be a staff function.

- Property & Sustainability

Martin Hermes shared that there was a meeting with Whitney Stained Glass. The company is finishing a large project for another client. The goal is to reinstall the one Trinity window they are currently completing by July. The medieval window by the baptistry will be restored next. Due to the slower pace of restoration, the funds are not being spent at the rate expected. Clarifying questions about window prioritizing and impact on the major gifts campaign were asked.

- Stewardship Update

Cynthia Ries provided the Stewardship Committee update. The committee is in the process of developing a logo for the campaign and ordering all the materials.

#### Generative Work

- Vestry Check-in Calls

Audrey Hudak conducted a midpoint check-in for the Vestry check-in calls with members of Trinity. She invited input, questions, and concerns from Vestry members. The call list will be rolled over to each month's Vestry Dropbox folder.

#### Strategic Work

- Major Gifts Campaign – Cynthia Ries
  - Legacy Circle – 16 individuals have initially signed up. Trinity members are encouraged to have conversation with Cheryl Williams, Director of Development and Community Programming. There will be a follow-up opportunity to talk about estate planning in the fall.
  - Review of Town Hall – A listening session was held on June 15, 2025, during the coffee hours. Marous Brothers representatives were present to listen to Trinity members and the input they had to offer. Vestry members shared their observations and experiences of the event.

#### Continuing Work

- Water Bottle Filler

Jeff Spiess requested to table the topic, since Beth Billings was unable to attend the meeting and she has been doing research about this item.

#### Closing Prayer

Kim DeNero-Ackroyd led Vestry in a closing prayer.

The meeting was adjourned at 6:39 p.m.

Next Vestry Meeting: August 19, 2025, at 5:30 p.m.

Respectfully submitted,



Darrell Lausche, Clerk of Vestry

