

27 January 2019

Greetings,

We are pleased to announce that Youth Mission Trip will take place from June 22 – 30, 2019 in Franklin, PA at [Mustard Seed Missions](#). Participating youth and their friends (students in grades 6-12 during the 2018-2019 school year) across the diocese are invited to participate in the program. Students and leaders will serve in the Franklin community and surrounding area. Throughout this week together, the youth will participate in an ongoing initiative to provide safe, warm, and dry housing for low income individuals and families.

Because you have expressed interest in joining us this summer, you will find attached to this letter all of the paperwork required for the trip. We will lodge at [St. John's Episcopal Church](#) in Franklin. We will prepare and serve our own meals at the church. To meet all costs including lodging, food, transportation, entertainment activities, T-shirts and meals, the total cost will be **\$320 per individual**. Churches that have more than three participating youth must secure an adult chaperone who is Safeguarding God's Children certified to attend the mission.

**The following materials will be due to Mary Anthony at St. Paul's Episcopal Church in Medina no later than March 15, 2019:**

- All paperwork completed for each participating individual (adults and youth)
- One check made out to St. Paul's Episcopal Church Medina indicating "2019 Diocese of Ohio Mission Trip" reflecting a \$160 deposit for each adult and youth attending the mission

**The final installment reflecting \$160 per individual attending from your parish is due on May 15, 2019. After this date, no money will be accepted. Refunds will not be available.**

Each parish handles collecting funds and paperwork, as well as providing scholarships and transportation, independently. Some additional meals, such as on the "day off excursion," may be necessary and are the responsibility of each individual parish.

Please reach out anytime with questions or to discuss. We look forward to Mission Trip and the joy, fellowship, transformation, and meaningful work it promises to our youth each year.

In Christ's Service,

Mary Anthony  
Director of Religious Education & Youth Director  
St. Paul's Episcopal Church  
317 East Liberty Street  
Medina, OH 44256  
330-725-4131

Kate McFadden  
Children, Youth and Family Minister  
Trinity Cathedral  
2230 Euclid Avenue  
Cleveland, OH 44115  
216-774-0478

## Community Covenant for Mission Trip 2019

During Mission Trip we are a community. In this community, we need to agree to some simple promises we will keep, concerning each other and ourselves.

1. I will respect the dignity of all human beings in both actions and words.
2. I will respect and care for the facilities we will be using.
3. I will participate in community activities and honor quiet times and get a reasonable amount of sleep.
4. I will not possess or use any alcohol or any illegal controlled substances.
5. I will not possess or use weapons.
6. I will not engage in sexual activities or misconduct.
7. I will not use any tobacco products or give tobacco products to other attendees.
8. I will not leave the worksite, building property or other locations we visit without permission from a designated adult.

All of these promises have to do with respecting each other, the space we will be sharing and ourselves. Let's agree to treat each other and ourselves as the children of God that we are. By signing this covenant you are agreeing to live by these promises. Violating this covenant makes you subject to logical consequences that may include ending your participation in this trip.

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Full Name

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Signature

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Parent/Guardian signature

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Date

## Medication Information Form

Full Name of child: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent(s) / Guardian's name \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Medications your child is currently taking:

All Medications will be kept in a medication box by Mary Anthony in a safe place. All medication must be labeled with your youth's name and placed in a sealed bag with specific instructions.

I authorize Adult Leader and Medication Person, Mary Anthony to give my youth the following over-the-counter medications if necessary. Please check all that apply.

_____ Advil/Aleve/Tylenol	_____ Robitussin
_____ Pepto Bismol/Maalox	_____ Imodium
_____ Benedryl	_____ Sudafed
_____ Claratin/Claratin D/Allegra/ Allegra D/Zertec	

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Medical Authorization Form**

To: Mustard Seed Missions of Venago County and St. John’s Episcopal Church, Franklin, PA

I, \_\_\_\_\_  
(Name)

Do hereby authorize \_\_\_\_\_ (an adult on the mission), if I am unable to do so, to consent to any necessary examination, anesthetic, medical diagnosis, surgery, or treatment and/or hospital care rendered to me under the general or special supervision and on the advice of any physician or surgeon licensed to practice medicine by the state or county in which they practice, during the mission trip identified above.

Note: All applicants must provide the following information.

Participant’s  
physician \_\_\_\_\_ Phone \_\_\_\_\_

Medical Insurance  
provider \_\_\_\_\_ Phone \_\_\_\_\_

Policy  
Number \_\_\_\_\_

**Please attach a copy of your insurance card (front and back).**

**Medical**

Date of Last Tetanus Shot: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Allergies; \_\_\_\_\_

Medications: \_\_\_\_\_

Physical Limitations/Concerns: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

Phone(Home): \_\_\_\_\_ Phone(cell): \_\_\_\_\_

Signature of Participant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

This consent covers the following dates: **June 23, 2019 to June 30, 2019**

## **Expectations for Mission Trip Participants**

The following should be read and signed by chaperones, parents and youth participants.

**Dress Code** – Youth and adults are to dress appropriately and represent the Episcopal Diocese of Ohio respectfully at all times. Clothing shall not have inappropriate language, pictures or references including political statements, alcohol, violence, drugs, tobacco, racist remarks, pornography, hate speech, etc.

While we encourage individuality, the dress code aims to foster a positive and healthy environment. All participants should dress accordingly for laborious outdoor work, recreational activities, and worship/spiritual programs offered. Clothing should be well-suited for our service-oriented environment. All outer clothing must completely cover undergarments—no visible underwear, bra straps/bands, etc. A Mission Trip packing list will be provided, which includes detailed guidelines.

Chaperones shall enforce the dress code consistently, and in a manner that does not reinforce or increase marginalization of any participant based on sexual orientation, gender identity, gender expression, household income or body type/size. Youth participants will not be shamed or reprimanded for dress code violations publicly. Shaming includes, but is not limited to, accusing youth of ‘distracting’ others with their clothing. A violation of the dress code will require a change of clothing.

*If affording clothing as described for Mission Trip is a concern for your family, please contact your parish youth minister or administrative office for help. Scholarship funds may be available.*

**Mobile Electronic Devices** – With the permission of a parent/guardian, youth may bring their mobile phone (iPhone, Android, etc.) and/or a camera (digital, polaroid, disposable, etc.) to Mission Trip. Youth who own a flip phone are allowed to bring an MP3 player as well. No other electronic devices (iPad, tablet, portable gaming console, laptop, Kindle, etc.) will be permitted.

Mobile phones will be labeled with the owners’ name. Phones will be locked in a secure location each morning through the afternoon while youth complete service projects. Youth will receive their phones during evening free time and through the night. Regarding concerns with device damage or loss, please see the attached release document.

Youth will not use adults’ electronic devices, including mobile phones and laptops. Chaperones will have cell phones at all times, including at the work sites, to ensure safety and enable 24/7 communication among participating groups and parents.

**Building Community** – Mobile phones may not be used during meals, devotion time, and Compline. Adult chaperones reserve the right to confiscate a phone if a youth is not demonstrating respect and complying with community standards. Should a phone be confiscated, the registered parent/guardian will be notified.

Youth and adults will participate in all activities, as they are able, throughout Mission Trip. Activities will include service projects, games, recreational outings, meal times, compline, and others. By signing this document, you agree to participate in community, to work and play with the group.

**Parent/Guardian, please identify the device(s) your child will bring. Check two that apply:**

Smart Phone \_\_\_\_\_ Flip Phone & MP3 Player \_\_\_\_\_ Camera \_\_\_\_\_

Youth Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Leader Signature \_\_\_\_\_

**Release Form for Mission Trip Participants**

NAME \_\_\_\_\_ BIRTH DATE \_\_\_\_\_  
SEX: M F ADDRESS \_\_\_\_\_ STATE/ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ PARISH \_\_\_\_\_

\*\*I give permission to this young person to attend and participate in activities, including swimming, sponsored by 1) the Office for Congregations and Christian Formation of the Episcopal Diocese of Ohio, 2230 Euclid Ave., Cleveland, OH 44115-2499, 800-551-4815/216-771-4815., 2) St. Paul's Episcopal Church, Medina , Ohio, 3) St. John's Episcopal Church, Cuyahoga Falls, Ohio, 4) Trinity Cathedral, Cleveland Ohio, 5) St. Matthew's Episcopal Church, Brecksville, Ohio, and/or 6) St. Timothy's Episcopal Church, Macedonia, Ohio (collectively, the 'sponsoring organizations').

\*\*I understand the general guidelines of behavior: that the participant must respect and adhere to the instructions of the adult(s) in charge, that NO alcohol, illegal drugs, or sexual misconduct will be permitted at this event, that there will be no use of tobacco products permitted, and that use of mobile phones or other electronic devices by the youth may be restricted or prohibited at the sole discretion of the adult leaders appointed by the sponsoring organizations.

\*\*I recognize and agree that any mobile phone or other electronic device brought on this event by this youth is being brought against the advice of these sponsoring organizations, and that risk of any loss or damage to any such device brought by the youth is solely assumed by me, our family and the youth in question. Further, I hereby release any and all claims against the sponsoring organizations for any such loss and/or damage to any device brought by my youth to this event or while traveling to or from such event.

Participant (Over 18) \_\_\_\_\_ Date \_\_\_\_\_

Parent/Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_